

Executive Director Opportunity

Habitat for Humanity of Elkhart County, part of the global, nonprofit housing organization with the mission of putting God's love into action by building homes, communities and hope, is looking for an experienced, motivated executive director who has a passion for Habitat for Humanity's mission to oversee the day-to-day management and operations of the Elkhart County affiliate located in Goshen, IN.

His or her responsibilities include:

- Model and serve as the primary representative of the Habitat mission and ministry to the community at large
- Develop and administer policies and procedures to assure effective and efficient operation of the organization
- Oversee the development of the annual budget and building plan including operational management oversight and fundraising efforts for home construction
- Lead the development and fundraising efforts for the affiliate
- Work with the Board of Directors to assure clarity of roles and responsibilities between the Board and its various committees and the paid staff
- Manage and direct the activities of all paid staff including staff development and periodic review of assigned responsibilities
- Oversee the communications between the organization and community

What we're looking for in our candidates:

- Leadership/teamwork/cooperation
- Staff development and assessment
- Communication skills
- Willing and able to engage in public speaking and presentation
- Organizational management
- Strategic planning and problem solving
- Experience in nonprofit management
- Business management experience

Interested individuals fulfilling the above criteria are invited to send their updated résumé and references to Execdirsearch@habitatec.com by May 31, 2017.